

Pleasanton Police Department  
**Community Advisory Board**  
Tuesday September 28, 2021  
Remillard Room

Attendees: Chief David Swing, Captain Larry Cox, Captain Kurt Schlehuder, CAB Consultant Thomas Chaplain, Office Assistant Marnie Ewing.

CAB Members in attendance: Tonya Bass, Jennifer DeGroat-Penney, William Foley, Erica Gallegos, Latasha Jefferson, Eugene Litvinoff, Ediambolo Lokoto, Melanie Sadek, Supriya Verma, Soraya Villasenor.

## **I. Welcoming Remarks**

Chief Swing began the meeting with the introduction of Captain Larry Cox, Captain Kurt Schlehuder and CAB Consultant Thomas Chaplain and welcomed everyone to Pleasanton Police Department's first Community Advisory Board Meeting.

Members were asked to introduce themselves and share why they are interested in serving on the Community Advisory Board.

Chief Swing also took a moment to thank Sergeant Marty Billdt and Community & Public Relations Coordinator Teri Yan for the many hours they invested in getting the CAB Program up and running.

## **II. Overview of CAB Members Roles and Responsibilities**

- a) Active Participation and Engagement  
The role of a CAB Member is to be the eyes and ears of the Police Department and advise the Chief of Police on matters pertaining to public safety. Members will be asked for their advice and input and be responsible for providing an accurate account of critical incidents and dispelling any rumors. Members should actively participate and be willing to have a vested interest in this program.
- b) Creativity  
Interesting in-depth cultural interactions with open dialogues which will include several areas of interest such as mental health response and police transparency.
- c) Provide Recommendations, Strategies, and Ideas  
Work together as a team of advisors who meet over an extended period to honestly share their opinions and come up with new ideas that are representative of the community of Pleasanton and act as a resource directly to the Chief of Police. Further strengthen community support for the department and understand the importance of community policing.
- d) Share and listen to All Opinions  
Expect an enlightening exchange of thoughts, opinions, and ideas about complex issues amongst a diverse group of individuals. Be willing to hear opposing opinions and genuinely listen to what other members have to say.

### **III. Norms- Established by the group**

Be respectful  
Bring passion  
Bring experience  
Be open  
Honesty  
Curiosity  
Teamwork  
Be kind

Active listening  
Be present  
Be mindful of airtime  
Use discretion  
Commitment  
Good attitude  
Assume positive intent  
Open-mindedness

### **IV. Monthly Meeting Format**

Mr. Chaplain briefly discussed the upcoming monthly meeting agenda with the group.

### **V. Future Topic Generation and Prioritization**

The group will discuss future topics and prioritization at an upcoming meeting to identify areas of interest and importance for the Board. Future topics will also occur organically from incidents that occur locally or nationally.

### **VI. Closing Remarks**

Chief Swing concluded the meeting by thanking everyone for their dedication and commitment to the CAB program. He also reiterated that the Pleasanton Police Department's core belief system is service to the community and creating a bond of trust. He is looking forward to getting to know everyone and working collaboratively as a team.

Meetings will be held on every fourth Tuesday of the month.  
A press release will be issued this week and an introduction to the city council is forthcoming.

Meeting adjourned at 8:40 pm